



**BOARD OF TRUSTEES  
THE CITY UNIVERSITY OF NEW YORK  
205 EAST 42<sup>ND</sup> STREET  
NEW YORK, NEW YORK 10017**

**NOTICE OF THE ANNUAL MANHATTAN BOROUGH HEARING AND  
THE SEPTEMBER 2013 PUBLIC HEARING**

The **MANHATTAN BOROUGH HEARING** will take place jointly with the public hearing on **MONDAY, SEPTEMBER 23, 2013 AT 5:00 P.M., IN THE 2<sup>ND</sup> FLOOR CAFETERIA, JOHN JAY COLLEGE**, at 860 11<sup>th</sup> Avenue (between 58<sup>th</sup> and 59<sup>th</sup> Streets), New York, New York. The purpose of this meeting is to provide an interaction between the Board of Trustees, the Officers of the University, and the communities and constituents of the CUNY colleges. Persons wishing to speak are to notify the Office of the Secretary at (646) 664-9050 prior to 4:30 P.M., **FRIDAY, SEPTEMBER 20, 2013**. Speakers will be limited to three (3) minutes. No substitution of speakers will be permitted. Written statements are recommended. These statements may be any length.

A **PUBLIC HEARING** on items on the calendar for the SEPTEMBER 30, 2013 meeting of the Board of Trustees is scheduled for **MONDAY, SEPTEMBER 23, 2013 AT 5:00 P.M., IN THE 2<sup>ND</sup> FLOOR CAFETERIA, JOHN JAY COLLEGE**, at 860 11<sup>th</sup> Avenue (between 58<sup>th</sup> and 59<sup>th</sup> Streets), New York, New York. Persons wishing to speak to items on the calendar are to notify the Office of the Secretary at (646) 664-9050 prior to 4:30 P.M., **FRIDAY, SEPTEMBER 20, 2013** indicating the calendar item number they wish to address. Speakers will be limited to three (3) minutes. No substitution of speakers will be permitted. Written statements are recommended. These statements may be any length.

Dated: August 15, 2013  
Secretary of the Board and  
Senior Vice Chancellor for University Relations Jay Hershenson

**BOARD OF TRUSTEES  
THE CITY UNIVERSITY OF NEW YORK**

**GENERAL RULES  
FOR PUBLIC HEARINGS, BOROUGH HEARINGS  
AND BOARD MEETINGS**

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**THE RULES AND PROCEDURES FOR PUBLIC AND BOROUGH HEARINGS ARE AS FOLLOWS:**

1. **The maximum time permitted for each speaker will be three minutes.** It is necessary to impose time limits to permit all speakers to have an opportunity to express their viewpoints. Speakers must restrict their remarks to the items they requested to address. Speakers wishing to speak to more than one item will be given one (1) three minute period within which they must make their comments on all items they wish to address. Persons attempting to discuss other matters or to speak out of turn will be ruled out of order and not permitted to continue. In order to assure maximum participation, the Board reserves the right, in special circumstances, to reduce the speakers' time limit.
2. Board officials will be provided with a list of speakers.
3. The Trustee chairing the hearing will call all speakers. **No substitution of speakers will be permitted.**
4. When a speaker is ruled out of order, the speaker's balance of time will be forfeited and the speaker will be expected to leave the lectern.
5. Written statements should be placed in the box next to the lectern. These statements will be distributed to all Board members prior to the Board meeting.
6. **Board members will not respond to questions during the presentation by the speaker.**
7. The Board of Trustees reserves the right to alter the above procedures at any meeting in order to assure that the business of the meeting will be completed.
8. Individuals may provide written statements following adjournment of the hearing up to the close of business on the Wednesday prior to the Board meeting.
9. Disruption of any hearing or meeting of the Board of Trustees is not permitted. **Individuals responsible for such misconduct will, after appropriate warning, be removed from hearings or meetings of the Board and be subject to disciplinary and other sanctions.**

**THE RULES AND REGULATIONS FOR MAINTENANCE OF PUBLIC ORDER (HENDERSON RULES) ARE IN EFFECT AND WILL BE ADMINISTERED AND ENFORCED AS REQUIRED.**