

**Nutrition Education Program, Healthy Eating Initiative
New York City Department of Health and Mental Hygiene
Application form for Nutritionists, Culinary Educators, and Bilingual Educators**

Contact Information							
Name:		Address:					
Phone Number:		Email:					
Circle ONE position for which you are applying.							
Nutritionist		Culinary Educator			Bilingual Educator		
Circle 1-3 programs in which you want to work. See other side for program details.							
Stellar Farmers' Market (SFM)		Farmers' Markets for Kids (FMK)			Farm to Preschool (FTP)		
Check all days and time when you will be available to work. (<u>Hours may vary depending on site.</u>)							
	Mon	Tue	Wed	Thu	Fri	Sat	Sun
8-4 PM (SFM, FMK)							
10-6 PM (FTP)							
Please circle the language in which you are <u>fluent and have written competency.</u>							
Spanish		Bengali		Chinese		Other. Please name.	
In which boroughs are you willing to work? (Circle all that apply, indicating if there is one you prefer.)							
Manhattan		Brooklyn		Queens		Bronx	
Please share any planned vacation/time away this fall.							
Are you willing and able to lift 25 lbs? Yes No							

1. Why are you interested in nutrition education programs at the DOHMH?

2. What experience do you have working in farmers' markets, child care centers and/or other community settings?

3. What experience do you have conducting nutrition education and/or cooking demonstrations?

4. Do you have experience translating in public? Yes No. If yes, please describe.

APPLICATION DEADLINE: August 5th, 2015

Program Descriptions

Stellar Farmers' Markets provides free, bilingual nutrition workshops and cooking demonstrations at 20 farmers' markets located in low-income neighborhoods throughout NYC. The workshops help low-income New Yorkers overcome some of the challenges faced in the preparation and consumption of a diet rich in fruits and vegetables. Participants are provided with the skills and resources to select, store and prepare farm-fresh produce while living on a tight budget.

Farmers' Markets for Kids provides free, bilingual nutrition workshops and cooking demonstrations at four farmers' markets located in low-income neighborhoods throughout NYC. The workshops motivate and empower children and their families to eat more fresh fruits and vegetables, and to cook and eat together.

Farm to Preschool connects preschool children in child care centers and their families with local farmers and their products. Farm to Preschool specifically aims to increase consumption of locally grown fruits and vegetables by providing child care center families with convenient and affordable access to farm share or food box services alongside nutrition education workshops for children and for adults.

**Nutrition Education Program
Healthy Eating Initiative
New York City Department of Health & Mental Hygiene
Nutritionist**

GENERAL RESPONSIBILITIES:

The Healthy Eating Initiative within the New York City Department of Health and Mental Hygiene's Bureau of Chronic Disease Prevention and Tobacco Control is seeking Nutritionists to lead a team of two or more to prepare and deliver nutrition and cooking workshops at farmers' markets and/or child care centers. Workshops will be implemented outside in select high-need neighborhoods with a range of audiences. This paid position is part-time and seasonal (September - November 2015.) Selected consultants will be required to attend a 2-day training and **commit to working a minimum of 2 days per week, including one weekend day.** Hours depend upon and coincide with market and child care center schedules.

REQUIREMENTS:

- A minimum of 15 credit hours in nutrition
- Education experience in multi-cultural settings with diverse populations
- Dynamic personality and excellent presentation, interpersonal and communications skills
- Willing and able to travel to all boroughs and neighborhoods throughout NYC
- Willing and able to stand for long periods of time and work outside in inclement weather conditions
- Willing and able to transport some items needed for workshops to the site on a weekly basis
- Willing and able to lift 25 pounds
- ServSafe certification or successful completion of the NYC Food Protection course (prior to September 1, 2015)
- Flexibility of schedule and commitment to a minimum of 2 days per week of work, including one weekend day

DUTIES:

Duties will include, but are not limited to:

- Prepare for and implement nutrition education sessions including cooking demonstrations in accordance with program curricula at assigned high-need farmers' markets locations and/or child care centers throughout all boroughs of NYC
- Ensure necessary materials are on site each week
- Lead and supervise a team of two or more at each market and/or child care center
- Assist with and ensure proper set-up of tent, cooking equipment and educational materials
- Maintain food safety and ensure integrity of programming
- Market and promote program at farmers' markets and/or child care centers and other community settings to ensure minimum required level of participation is achieved
- Assist with data collection at markets and/or child care centers
- Attend weekly staff meetings on Monday mornings in NYC Health Department's Long Island City location
- Communicate regularly with coordinators at Long Island City offices to ensure program success

PREFERRED SKILLS:

- Experience conducting educational workshops, preferably nutrition workshops
- Dynamic personality and excellent presentation, interpersonal and communications skills
- Basic culinary knowledge and skills, especially with preparation of local produce
- Experience working in multi-cultural settings with diverse populations
- Experience working as part of a team in a leadership role
- Knowledgeable about farmers' markets, regional food systems and community food security issues in NYC
- Basic proficiency in Microsoft Office software
- *Preference will be given to applicants with Spanish language skills*

Interested candidates should send resume, cover letter, and application form below to Elizabeth Solomon MS, RD, Senior Program Manager at esolomo1@health.nyc.gov by August 5th, 2015.

**Nutrition Education Program
Healthy Eating Initiative
New York City Department of Health & Mental Hygiene
Culinary Educator**

GENERAL RESPONSIBILITIES:

The Healthy Eating Initiative within the New York City Department of Health and Mental Hygiene's Bureau of Chronic Disease Prevention and Tobacco Control is seeking Culinary Educators to report to Nutritionists and work as part of a team in the preparation and delivery of nutrition and cooking workshops. The Culinary Educator will be responsible for implementing interactive cooking demonstrations using recipes that feature local and seasonal produce. Workshops will be implemented outside at farmers' markets and/or child care centers in select high-need neighborhoods throughout NYC with a range of audiences. This paid position is part-time and seasonal (September – November 2015.) Selected consultants will be required to attend a 2-day training and **commit to working a minimum of 2 days per week, including one weekend day.** Hours depend upon and coincide with market and child care center schedules.

REQUIREMENTS:

- Basic knife skills and ability to execute basic cooking techniques
- Knowledge about regional produce
- Dynamic personality and excellent presentation, interpersonal and communications skills
- Willing and able to travel to all boroughs and neighborhoods throughout NYC
- Willing and able to stand for long periods of time and work outside in inclement weather conditions
- Willing and able to lift 25 pounds
- ServSafe certification or successful completion of the NYC Food Protection course (prior to September 1, 2015)
- Flexibility of schedule and commitment to a minimum of 2 days per week of work, including one weekend day

DUTIES:

Duties will include, but are not limited to:

- Collaborate with Nutritionist to prepare for and implement interactive cooking demonstrations at farmers' markets and/or child care centers
- Follow curriculum and ensure integrity of programming
- Conduct the set-up and break-down of tent, table and all cooking equipment and educational materials
- Maintain food safety, including cleaning and sanitation of all cooking equipment used in cooking demonstrations
- Market and promote program at farmers' markets and/or child care centers and other community settings to ensure minimum required level of participation is achieved
- Assist with data collection at markets and/or child care centers
- Attend occasional meetings at Health Department office in Long Island City (Mondays)

PREFERRED SKILLS:

- Experience implementing cooking demonstrations
- Experience working in multi-cultural settings with diverse populations
- Experience or training in nutrition or culinary arts
- Knowledge about community food security issues in New York City
- *Strong preference to those with Spanish language skills and formal experience in food service*

Interested candidates should send resume, cover letter, and application form below to Elizabeth Solomon MS, RD, Senior Program Manager at esolomo1@health.nyc.gov by August 5th, 2015.

**Nutrition Education Program
Healthy Eating Initiative
New York City Department of Health & Mental Hygiene
Bilingual Educator**

GENERAL RESPONSIBILITIES:

The Healthy Eating Initiative within the New York City Department of Health and Mental Hygiene's Bureau of Chronic Disease Prevention and Tobacco Control, is seeking Bilingual Educators to report to Nutritionists and work as a part of a team in the preparation and delivery of nutrition and cooking workshops. The Bilingual Educator will be responsible for ensuring accurate and fluent translation of workshops, which will be implemented outside at farmers' markets and/or child care centers in select high-need neighborhoods throughout NYC with a range of audiences. This paid position is part-time and seasonal (September - November 2015.) Selected consultants will be required to attend a 2-day training and **commit to working a minimum of 2 days per week, including one weekend day**. Hours depend upon and coincide with market and child care center schedules.

REQUIREMENTS:

- Spanish and English fluency and/or Chinese and English fluency and/or Bengali and English fluency
- Bilingual written competency
- Excellent interpersonal and communications skills
- Willing and able to travel to all boroughs and neighborhoods throughout NYC
- Willing and able to stand for long periods of time and work outside in inclement weather conditions
- Willing and able to lift 25 pounds
- Flexibility of schedule and commitment to a minimum of 2 days per week of work, including one weekend day

DUTIES:

Duties will include, but are not limited to:

- Orally translate nutrition education workshops and cooking demonstrations from English to Spanish and/or Chinese and/or Bengali
- Assist with the preparation and implementation of nutrition education sessions, including written translation of presentation materials (on-site)
- Follow curriculum and ensure integrity of programming
- Conduct set-up and break-down of tent, table, cooking equipment and educational materials
- Market and promote program at farmers' markets and/or child care centers and other community settings to ensure minimum required level of participation is achieved
- Assist with data collection at markets and/or child care centers
- Assist with food preparation for cooking demonstrations, as needed
- Attend occasional meetings at Health Department office in Long Island City (Mondays)

PREFERRED SKILLS:

- Experience in translating information orally from English to Spanish and/or Chinese and/or Bengali
- Experience working in multi-cultural settings with diverse populations
- Ability to work well as part of a team
- *Strong preference given to those with knowledge about and interest in nutrition and community food security issues in NYC*

Interested candidates should send resume, cover letter, and application form below to Elizabeth Solomon MS, RD, Senior Program Manager at esolomo1@health.nyc.gov by August 5th, 2015.