The AMCAS Application Process

For applicants
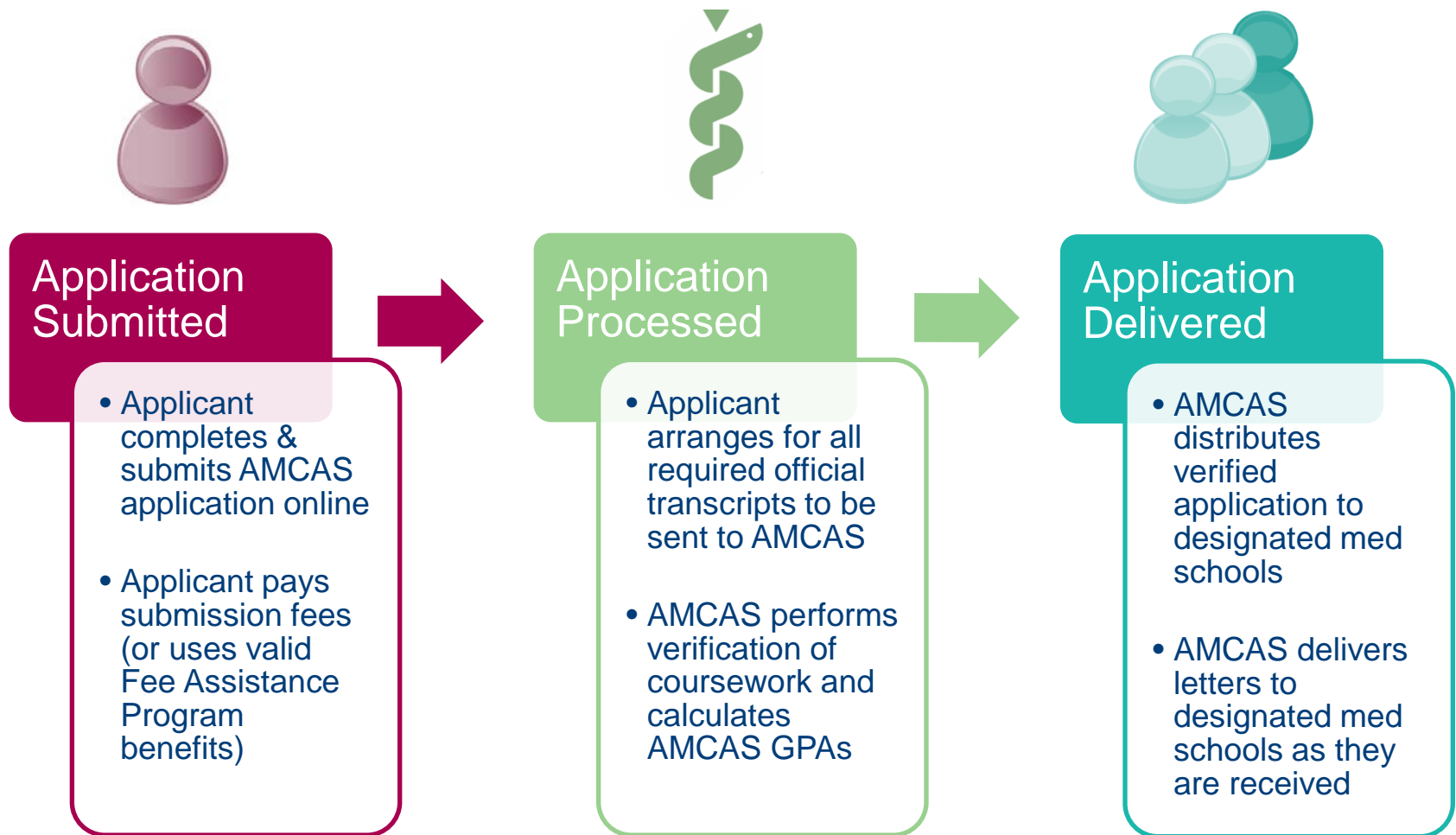
AMCAS Outreach
Spring 2016

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In this presentation…

- 2017 AMCAS Application
  - How does AMCAS work?
  - 2017 Application Dates and Participation
  - The AMCAS Application
    - Application Sections
- What Happens After Submission?
  - Verification
  - Post-submission changes
  - Criminal Background Checks
  - Multiple Accept Data
- Fee Assistance Program
- More Resources for Applying

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How does AMCAS work?

Application Submitted

- Applicant completes & submits AMCAS application online

- Applicant pays submission fees (or uses valid Fee Assistance Program benefits)

Application Processed

- Applicant arranges for all required official transcripts to be sent to AMCAS

- AMCAS performs verification of coursework and calculates AMCAS GPAs

Application Delivered

- AMCAS distributes verified application to designated med schools

- AMCAS delivers letters to designated med schools as they are received

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www.aamc.org/amcas

2017 Application Dates

May MCAT scores released (6/7 and 6/14)

Application Deadlines

• Application must be submitted by 11:59 p.m. ET of the deadline date

• Transcript deadlines: must be received by AMCAS within 14 calendar days of the application deadline date

- Must be received by August 1 for EDP applicants

• Visit www.aamc.org/amcasdeadlines

Date*	Event
January 12	2016 Fee Assistance Program opened
April 1	2016 AMCAS Resources available
May 3	**AMCAS application opens**
June 7	**AMCAS application submission begins**
June 24	Initial transmission of application data to medical schools
August 1	Early Decision Program deadline
Sept.-Dec.	Application deadlines

*Dates subject to change

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2017 AMCAS Participation

2017 Participation (finalized April 1)	
Application	144 Schools/Programs All MD granting schools in the United States with the exception of MD programs at Texas public schools
AMCAS Letters	142 Schools/Programs
Criminal Background Checks	112 Schools/Programs

Application Fees (2016 Cycle)

- $160 processing fee (includes one school)

- $37 for each additional school

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AMCAS Application Section

- Identifying Information

- Schools Attended

- Biographic Information

- Course Work

- Work/Activities

- Letters of Evaluation

- Medical Schools

- Essay(s)

- Standardized Tests

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Accessing the Application

Only create a new AAMC account if you have **never** accessed the AAMC system before.

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AMCAS Main Menu

1. Identifying Information

1. Identifying Information	2. Schools Attended	3. Biographic Information	4. Course Work	5. Work/ Activities	6. Letters of Evaluation	7. Medical Schools	8. Essay(s)	9. Standardized Tests

IDENTIFYING INFORMATION SUMMARY

You have completed the Identifying Information section of your application. Please review the following information for accuracy and completeness.

Legal Name
Steve David Austin

Preferred Name
Faux Applicant

ID Numbers

Birth and Sex
Date of Birth: June 29, 1980
Place of Birth: Louisville, Breathitt, Kentucky, United States of America
Sex: Male

If you want to make changes to any of this information, use the links on the right. If all of this information is accurate and complete, click Continue to proceed to the next section. You can also click Print to print out a copy of this information.

IDENTIFYING INFORMATION ▶

Legal Name	Complete
Preferred Name	Complete
Alternate Names	Complete
ID Numbers	Complete
Birth and Sex	Complete

Section Summary

[Back] [Print] [Continue]

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2. Schools Attended

COLLEGES

Use this form to add information about the college you attended. If you attended more than one college, you will be able to add more later.

Country * ◉ United States ○ Canada ○ Other...

State * `Select One ▾`

School *
`Select One ▾`

School Name * If this name is wrong, please correct it here:
[   ]

City * [   ]

Program Type * `Select One ▾`

Start Date * `Month ▾` `Year ▾`

End Date * `Month ▾` `Year ▾`

Other Options
☐ **Summer School Only**
☐ **Study Abroad Program**   ▶ **Watch Study Abroad Tutorial**

Advisor Release * Do you authorize AMCAS to release your application information to the school-designated advisor(s) at this institution? The school-designated advisor(s) have met AMCAS-established requirements and are bound by confidentially. Information transferred includes your personal/demographic information, MCAT scores, GPAs, the names and types of your recommenders, the names of any other schools you have attended, the medical schools to which you have applied and what action those schools have taken, and the status of your application with AMCAS.
○ Yes ○ No

SCHOOLS ATTENDED ▸

High School	Complete
Colleges	Incomplete
Transcripts	Incomplete
Previous Matriculation	Incomplete
Institutional Action	Incomplete

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2. Schools Attended

COLLEGES

Colleges Attended		
Alabama A & M University	Edit	**Delete**
Degree: No Degree Expected	Edit	
Major: No Major	Edit	
Minor: No Minor	Edit	
Transcript Required: Yes	Edit	

Did you attend another college?

[Back]　　　　　[Add Another College] [Done]

TRANSCRIPTS

Required official transcripts ❔ must be sent to AMCAS from the Registrar's Office at each school you have attended. Use the Transcript Request Form to provide the Registrar with the information necessary for sending your transcript to AMCAS.

Do you want to prepare and print Transcript Request Forms now?

[Back]　　　　　[Yes] [No]

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2. Schools Attended

TRANSCRIPTS

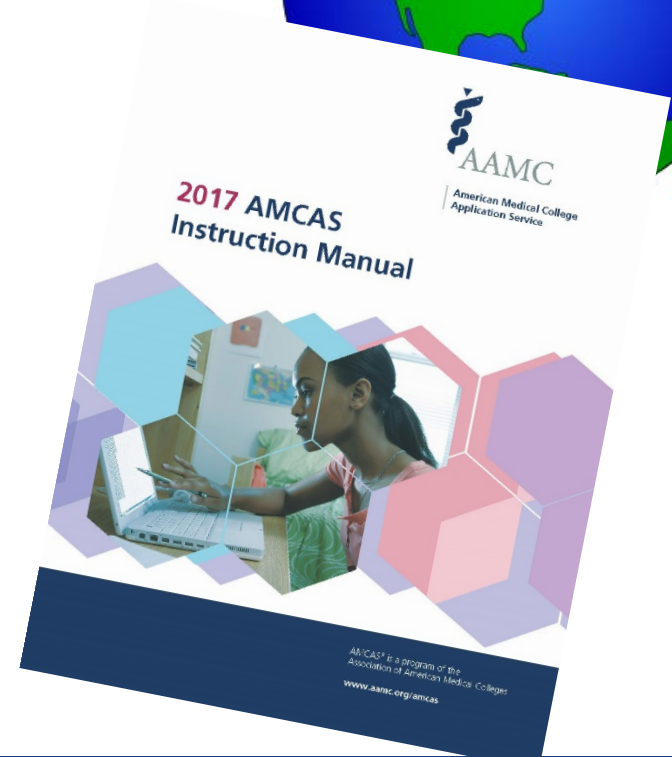Have you ever taken foreign coursework including a study abroad course?

Back   Yes   No

How to Enter Study Abroad Course Work

AMCAS Tutorial
How to Enter Study Abroad Course Work

0:03 / 6:38

2017 AMCAS Instruction Manual

aamc.org/amcas

3. Biographic Information

BIOGRAPHIC INFORMATION SUMMARY

You have completed the Biographic Information section of your application. Please review the following information for accuracy and completeness.

Preferred Address
2450 N St NW
Washington, District of Columbia 20037
United States of America
Day Phone: 202-828-0600
Email: mmcmanamon@aamc.org

Permanent Address
2450 N St NW
Washington, District of Columbia 20037
United States of America
Day Phone: 202-828-0600
Email: mmcmanamon@aamc.org

Citizenship
Country: Aruba
Visa Type: Adjustment of Status (AOS)

Legal Residence
Country: United States
State: Alabama
County: Cleburne

Ethnicity
Cuban

Race
American Indian or Alaska Native
Afro-Caribbean
Black or African American

Language, Proficiency, Use in Childhood Home
Persian, Native/functionally native, Always
Cajun, Advanced, Often
Pennsylvania Dutch, Fair, Never

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Application Reminder – DACA Status

Deferred Action for Childhood Arrivals (DACA) citizen status option

4. Course Work

1. Identifying Information	2. Schools Attended	3. Biographic Information	4. Course Work	5. Work/ Activities	6. Letters of Evaluation	7. Medical Schools	8. Essay(s)	9. Standardized Tests

COURSE WORK

This is the Course Work page. You must enter all of the courses you took at each school. Once you have entered all of your courses, click Done.

Prior to entering your coursework, you are encouraged to watch some brief tutorials that will guide you through the process of entering your coursework. Click on the links below to learn about the process of entering:

▶ **Watch Basic Coursework Tutorial**
▶ **Watch AP Coursework/Credit Tutorial**
▶ **Watch Current and Future Coursework Tutorial (where you have not yet earned a grade)**
▶ **Watch Study Abroad Coursework Tutorial**

Schools Attended		
Alabama A & M University (2005-2009)	0 courses entered	**Add Courses**

Back   Done

4. Course Work

You should use a personal copy of your official transcript to complete this section

5. Work/Activities

WORK/ ACTIVITIES

Experience Type: *	Research/Lab ▾
Experience Name: *	Lab Rat
Start Date*	March ▾ 2006 ▾
End Date: *	Select One ▾ Select One ▾
Average Hours/Week:	10
Organization Name:	My School
Country	⦿ **United States** ○ **Canada** ○ **Other...** ○ **Decline to Answer**
State	Alabama ▾
City	Bama
Contact's First Name: *	Professor
Contact's Last Name: *	Smarty
Contact's Title: (ex. Project Director) *	Principal

• Maximum of 15 entries
  You can enter 3 additional date ranges for repeated activities
• Maximum of 3 "Most Meaningful"

☑ **This is one of my most meaningful experiences.** ⑦

This is your opportunity to summarize why you have selected this experience as on of your most meaningful. In your remarks, you might consider the transformative nature of the experience: the impact you made while engaging in the experience ai the personal growth you experienced as a result of your participation.

Experience Summary:	
Character Count:	0 (maximum 1325 characters)

[Back]   [Add Another Work Activity]   [Continue]

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6. Letters of Evaluation

ADD A LETTER OF EVALUATION

Many medical schools determine whether or not an applicant has met their letter of evaluation/recommendation requirements by the type of letters they receive in support of an application. For example, a medical school may require a committee letter OR three individual letters in support of your application.

For medical schools' requirements regarding letters of evaluation/recommendation, click Help.

Please identify the type of letter you wish to enter. If you are uncertain as to the type of letters provided by your school/institution, please ask your pre-health advisor or career center prior to answering this question.

○   Committee Letter: A committee is a letter authored by a pre-health committee or pre-health advisor and intended to represent your institution's evaluation of you. A committee letter may or may not include additional letters written in support of your application. A Committee Letter is sometimes called a composite letter.

○   Letter Packet: A packet or set of letters assembled and distributed by your institution, often by the institution's career center.

○   Individual Letter: An individual letter refers only to a letter authored by, and representing, a single letter writer. **If you have already included an individual letter within either a committee letter or letter packet, you do not need to add a separate entry for the individual letter.**

[Back]   [Continue]

You can submit your application **before** AMCAS receives their letters.

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7. Medical Schools

School * George Washington University Sch of Med & Hlth Sci ▾

LOE — This medical school participates in the AMCAS Letters service. To find out the specific criteria for this medical school please click on the LOE icon. To assign letters to this school please click continue at the bottom of the page.

CBC — This medical school participates in the Criminal Background Check program. To find out more about CBC please click the icon.

Have you applied to this medical school in previous years? *
- ○ Yes ● No

Program *
- ○ Early Assurance
- ● Regular M.D.
- ○ Early Decision (Restricted)
- ○ Deferred / Delayed Matriculation
- ○ Combined Bachelors/Medical Degree
- ○ Combined Medical Degree/Ph.D
- ○ Other Special Program
- ○ Combined Medical Degree/Graduate

You may need **prior permission** from the medical school to select any of the following program types:

- Deferred/Delayed Matriculant
- Early Assurance
- Combined Bachelors/Medical Degree
- Other Special Program

You should be sure to select the correct program type and be mindful of program and transcript deadlines

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8. Essay(s)

ESSAY(S) ▶

Personal Comments   **Incomplete**

PERSONAL COMMENTS

Use the space provided to explain why you want to go to medical school. The available space for your response is 5300 characters, or approximately one full page. You will receive an error message if you exceed the available space. For additional assistance, click "help" on the tool bar at the top of the screen. *

What information should I consider including in my personal comments?

> I want to be a doctor!

Character Count: 22   (maximum 5300 characters)

Back   Continue

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9. Standardized Tests

MCAT

Medical schools should expect scores from the following test date as your last set of calendar year 2012 MCAT scores:

If you want to make changes to any of this information, use the links on the right. If all of this information is accurate and complete, click Continue to proceed to the next section.

June 21, 2012 ▼

Back   Continue

You should indicate any future MCAT testing dates so medical schools are aware.

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| Medical College Admission Test

2016 Testing Year
Medical College Admission Test® (MCAT®) Schedule

MCAT® is a program of the
Association of American Medical Colleges
www.aamc.org/mcat

*All exams begin at 8 AM

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Application Reminder – MCAT Scores

MCAT Score Report Exam taken on 05/30/2015

Section	Score	Confidence Band[1]	Percentile Rank of Score[2]	Score Profile[3]
Chemical and Physical Foundations of Biological Systems	125	124 ◆ 126	50%	118 — 125 ◆ — 132
Critical Analysis and Reasoning Skills	127	126 ◆ 128	75%	118 — 125 ◆ 132
Biological and Biochemical Foundations of Living Systems	130	129 ◆ 131	97%	118 — 125 — 132 ◆
Psychological, Social, and Biological Foundations of Behavior	124	123 ◆ 125	45%	118 — ◆ 125 — 132
MCAT Total Score	**506**	504 ◆ 508	**76%**	

Notes:

[1]Test scores, like other measurements, are not perfectly precise. The confidence bands around test scores make the ranges in which the test-taker's true scores likely lie. The diamond shapes and shading indicate that the test taker's true score is more likely to be in the center of the confidence bands than at the ends.

[2]The percentile ranks of scores are the percentages of test-taker's who received the same score or lower scores.

[3]For the four sections, the score profile shows a test-taker's strengths and weaknesses.

www.aamc.org/mcat

Application Reminder – MCAT Scores

Score breakdowns and confidence bands will appear in the AMCAS application.

MCAT

Below you will see all MCAT series scores that 1) you have released to the AAMC, and 2) were taken since April 1991. If you have taken the MCAT recently and scores for that MCAT administration do not appear below, note that these scores may be pending for inclusion in your AMCAS application.

Please review your MCAT scores. If you have any questions, please contact an Applicant Relations Specialist: (202) 828-0690, mcat@aamc.org.

MCAT Test Scores - After January 31, 2015

Test Date	Total Score	Confidence Band[1]	Percentile Rank of Score[2]	Chemical and Physical Foundations of Biological Systems		Critical Analysis and Reasoning Skills		Biological and Biochemical Foundations of Living Systems		Psychological, Social, and Biological Foundations of Behavior	
				Score	Percentile Rank of Score[2]	Score	Percentile Rank of Score[2]	Score	Percentile Rank of Score[2]	Score	Percentile Rank of Score[2]
View 08/30/2015	530	528 to 532	77%	145	65%	132	80%	143	97%	132	55%
View 06/30/2015	528	526 to 530	72%	130	60%	125	78%	140	95%	133	57%
View 05/30/2015	517	515 to 519	76%	128	52%	124	75%	138	92%	128	48%
View 04/30/2015	506	504 to 508	76%	125	50%	127	75%	130	97%	124	45%
View 03/30/2015	526	524 to 526	78%	144	64%	131	79%	142	96%	131	54%

Notes:

[1]Test scores, like other measurements, are not perfectly precise. The confidence bands that are shown for the Total Scores above mark the ranges in which your true scores likely lie. To obtain the confidence band for each section score, subtract one point from and add one point to the score.

[2]The percentile ranks of scores are the percentages of test-takers who received the same score or lower scores than you did.

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Application Reminder – MCAT Scores

- Scores will be listed in reverse chronological order

- Old MCAT scores will now include percentile rank

MCAT Test Scores – Before January 31, 2015

Test Date	Total Score	Percentile Rank of Score	Physical Sciences		Verbal Reasoning		Writing Sample		Biological Sciences	
			Score	Percentile Rank of Score	Score	Percentile Rank of Score	Score	Percentile Rank of Score	Score	Percentile Rank of Score
09/12/2014	34	85%	HD	79%	HD	88%	H		HD	86%
04/19/2013		62%	HD	79%	HD	28%	H	77%	HD	65%

Certification Statement

CERTIFICATION STATEMENT

In order to complete and submit your application, you must certify the statement by checking each box and clicking the Agree button:

☐ I certify that the information in this application and associated materials is current, complete, and accurate to the best of my knowledge.

☐ I certify that all written passages, such as the personal statement, essays required from M.D.-Ph.D applicants and descriptions of work/activities, are my own and have not been written, in part or whole, by a third party. Quotations are permitted if the source is cited.

☐ I have read, understand, and agree to comply with AMCAS Instructions Manual, including the provisions noting that I am responsible for monitoring and ensuring the progress of my application process, by checking the Main Menu of my application. I understand that I am also responsible for reviewing my application after AMCAS processing is complete.

☐ AAMC investigates and may report to legitimately interested parties discrepancies in information, attempts to subvert the admission process, and any other irregular matter that occurs in connection with application activities. I understand and agree that the sole and exclusive remedy available to me to appeal or otherwise challenge the AAMC's decision to send an investigation report to legitimately interested parties shall be confidential, binding arbitration through written submissions only to the Washington, D.C. office of the American Arbitration Association under the expedited procedures for commercial matters. I understand that my failure to request in writing arbitration within 30 calendar days of receipt of an investigation report that has been approved by the AAMC for transmittal to interested parties will constitute an absolute bar and waiver of this exclusive remedy. I further understand that the sole issue for arbitration shall be whether the AAMC acted reasonably and in good faith in making its decision.

☐ I understand that I am responsible for knowing and understanding the admissions requirements for each school to which I am applying, and that I am not eligible for a refund of AMCAS fees if I do not meet the admissions requirements of the medical schools.

☐ I understand that I am required to inform the Admissions Office of each medical school to which I apply if I am convicted of, or plead guilty or no contest to, a misdemeanor or felony crime after the date of my original application submission and prior to medical school matriculation. I understand that this communication must be in writing and must occur within ten (10) business days of the occurrence of the institutional action.

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After Submission…

- Verification

- Post-Submission Changes

- Criminal Background Checks
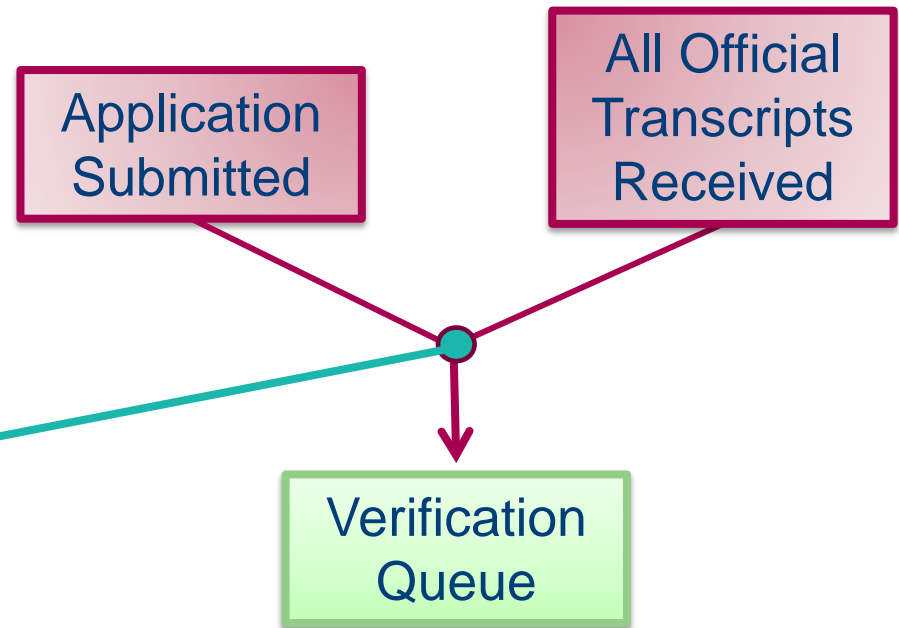
- Multiple Accept Data

AMCAS Verification Process

Transcripts

- All required official transcripts are required before an application can join the verification queue

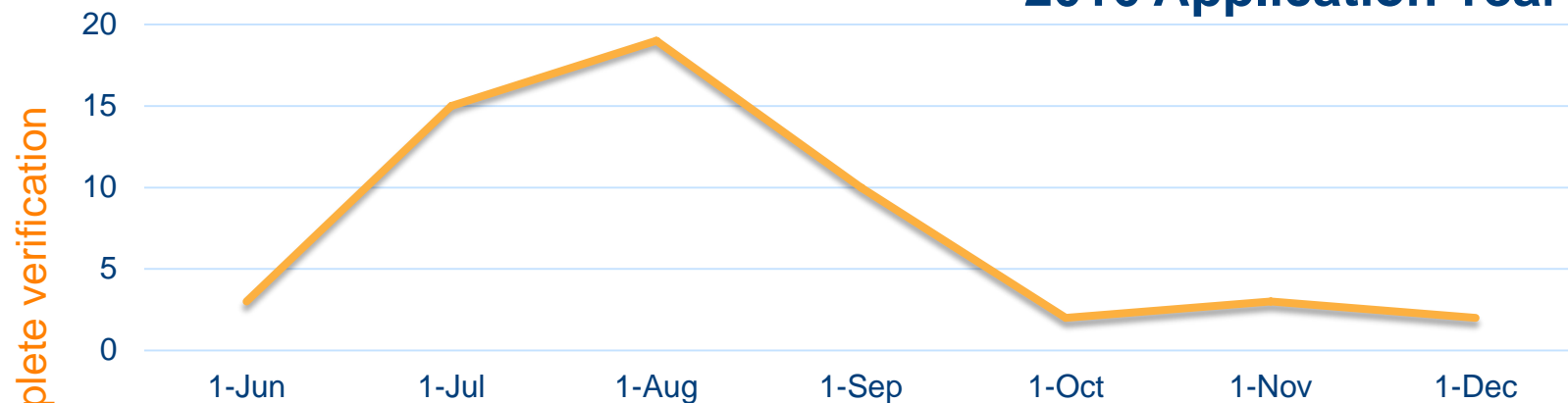 - AMCAS accepts PDF eTranscripts from approved senders

Processing

- From date of **"Ready to Review"** application status, about 6 weeks

- Find processing updates on Twitter (@AMCASinfo) and on the AMCAS application sign in page
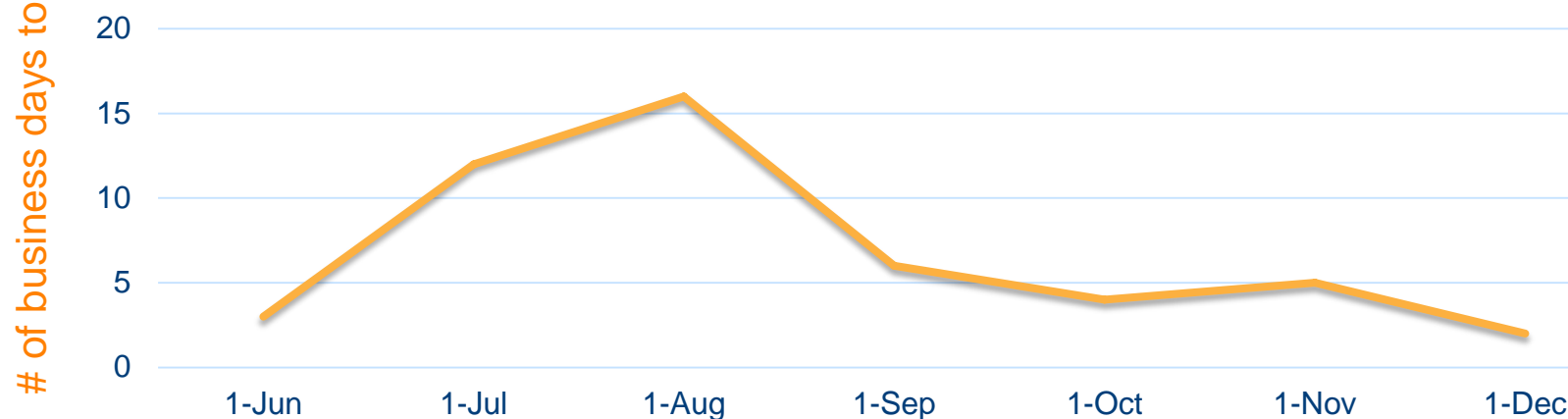
| Application Submitted | All Official Transcripts Received |

| Verification Queue |

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AMCAS Verification

2016 Application Year

2015 Application Year

# of business days to complete verification

Post-Submission Changes

Only these items can be updated or changed in your application after it has been submitted:

- ID Numbers
- Name
- Contact Information
- Date of birth, birth address, and sex
- Letters of Evaluation
  - Notification that a letter will no longer be sent
- Next MCAT testing date
- Addition of Medical Schools or changes to existing program types
  - Deadlines, fees, and restrictions apply
- Release application information to school-designated pre-health advisor

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Criminal Background Checks

- Participating schools have checks run on accepted or waitlisted applicants

- Certiphi Screening, Inc. will notify applicants when the CBC has been initiated

- Applicants have 10 calendar days to review their report

- No additional charge to the applicant for this service

CBC Schedule

Application Status	CBC Procured
Accepted, Early Decision Program	Upon Acceptance
Accepted, Regular	After January 1
Alternate List	After May 15, by school's request only

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Multiple Accept Data

- Medical schools cannot view the number or names of other schools that an applicant has applied to

- Medical schools have access to:

  - **Multiple Accept Data** (February)

    Allows medical schools to see other schools to which an applicant they have accepted is also currently holding an acceptance decision

  - **The National Acceptance Report** (April)

    Lists all applicants with a current Acceptance or Matriculated action

See the Application and Acceptance Protocols for Applicants

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2016 Fee Assistance Program

The AAMC believes that the cost of applying to medical school should not be a barrier to those who are interested in becoming physicians.

Fee Assistance program benefits are not retroactive! Apply for fee assistance well before you register for MCAT or submit your AMCAS application.

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Fee Assistance Program - Eligibility

You are eligible if you are a

- U.S. citizen or U.S. national

- Lawful permanent resident of the U.S.

- Refugee/asylum or Deferred Action for Childhood Arrivals (DACA) status

Award approval is tied directly to the U.S. Department of Health and Human Services' poverty level guidelines.

- 300% or less than the 2015 national poverty level for each family size

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Fee Assistance Program

- Benefits

  - Awardees can use benefits for up to two calendar years

If application is approved:	Benefits expire:
Jan. 1 – Dec. 31, 2015	December 31, 2016
Jan. 1 – Dec. 31, 2016	December 31, 2017
Jan. 1 – Dec. 31, 2017	December 31, 2018

- Eligibility

  - Application extended to those with DACA status

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Fee Assistance Program

- New, more user-friendly application

- Resources to direct for applicants:
  - <u>What You Need to Apply</u>
  - <u>Application Guide</u>

fap@aamc.org
202-828-0600
M – F, 9 am – 7 pm (EST)
<u>www.aamc.org/fap</u>

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AMCAS Tools

- Instruction Manual and Guides

- Application and Acceptance Protocols

- Video Tutorials
  - youtube.com/AMCASinfo

- Twitter
  - @AMCASinfo

aamc.org/amcas

AAMC Pre-Med

- Join the social conversation—
  ask questions and get info
  - facebook.com/AAMCPreMed
  - @AAMCPreMed